



## REQUEST FOR REVIEW OF A NEW PRODUCT

### For Use in Organic Food Production

*(A separate application must be submitted for each product. You may copy this form.)*



## Step 1: Applicant Information

**Product Name (as it appears on product label)**

### Applicant Information:

Company Name			
Contact Name		Title	
Mailing Address			
City	State	Zip Code	Country (if outside of USA)
Phone		Fax	
Email address		Website	
Alternate Contact Name (must be authorized for confidential information)		Alternate Contact Phone / Email address	

Please list location of the manufacturing facility below. If you have multiple manufacturers or manufacturing facilities, these must be listed on an additional sheet of paper.

### Manufacturer Information

Company Name (if different from Applicant)		Contact Name	
Mailing Address			
City	State	Zip Code	Country (if outside of USA)
Phone	Email address	Website	

Who is authorized for the Full Disclosure of Ingredients?  Applicant  Manufacturer  Other \_\_\_\_\_  
 (All inquiries regarding ingredients will be addressed to this person unless otherwise specified)

If the applicant listed above is not the person that organic producers, processors and handlers should contact regarding availability of the product, please provide this information below.

### Distributor Information

Company Name		Contact Name	
Mailing Address			
City	State	Zip Code	Country (if outside of USA)
Phone	Email address	Website	





**Step 3: European Union Organic Standards  
(EC 834/2007) (optional)**

Product Name (as it appears on your product label):

*If you do not want your product evaluated to the European Union (EU) organic standards, please skip to Step 4.*

Many certified organic operators export their raw and processed products outside of the United States. These certified operators must comply with the organic standards of the destination country in addition to the USDA National Organic Standards. This includes using compliant material inputs such as fertilizers, pesticides and processing aids.

In order to ensure that organic operators have access to international markets, the WSDA Organic Program will assess material inputs for compliance with the organic standards used in the European Union. Information regarding the EU organic standards can be found at [http://www.organic-europe.net/europe\\_eu/eu-regulation-2092-91.asp](http://www.organic-europe.net/europe_eu/eu-regulation-2092-91.asp).

Please check the box below if you would like to have your product evaluated for compliance with EU organic standards.

**YES!! Please evaluate my product for compliance with the EU organic standards (EC 834/2007)**

Please note that some materials allowed under the USDA National Organic Program are prohibited under EU organic standards, so additional information may be required in order to verify compliance to EU organic standards.



 **Step 4 Product Information**

**Product Name (as it appears on your product label):**

Please check the appropriate product type

- |   |  |
|---|--|
| <input type="checkbox"/> Pesticide                | <input type="checkbox"/> Fertilizer          |
| <input type="checkbox"/> Spray Adjuvant           | <input type="checkbox"/> Soil Amendment      |
| <input type="checkbox"/> Processing Aid           | <input type="checkbox"/> Crop Production Aid |
| <input type="checkbox"/> Post Harvest Material    |  |
| <input type="checkbox"/> Livestock Production Aid |  |

Is the product registered with WSDA Pesticide Division?  Yes  No  N/A *Please contact the WSDA Pesticide Management Division at <http://agr.wa.gov/PestFert/default.htm> or (360) 902-2030 for more information.*

Is the product registered with WSDA Fertilizer and Feed Division?  Yes  No  N/A *Please contact the WSDA Fertilizer Registration Program at <http://agr.wa.gov/PestFert/default.htm> or (360) 902-2025 for more information.*

**CHECKLIST**

**In order to review your material for compliance with the National Organic Standards, the following supporting documentation must be submitted (please see the attached “Checklist Guidance” for further details):**

- FULL DISCLOSURE OF INGREDIENTS (required)
- MANUFACTURING PROCESS FOR YOUR PRODUCT (required)
- PRODUCT LABEL (required – a bill of lading or invoice required if no label)
- Material Safety Data Sheet (MSDS) for final product (if applicable)
- INGREDIENT INFORMATION (some may not apply)
  - Manufacturing process for each ingredient (required)
  - MSDS for each ingredient
  - Product label or technical sheet for each ingredient
  - Invoice or proof of purchase for each purchased ingredient
- OTHER \_\_\_\_\_

**DECLARATION:**

I (we) [Print Name(s)] \_\_\_\_\_ hereby declare under penalty of perjury, pursuant to 7 CFR part 205, on behalf of the firm, that the information provided in this application is accurate and truthful to the best of my knowledge.

The person signing the application must be a qualified technical person, authorized to represent the firm and is responsible for notifying this office of any changes or updates to the information provided in the application materials.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Send request to  
 Washington State Dept of Agriculture Organic Program  
 PO Box 42560  
 Olympia, WA 98504-2560