



# ORGANIC CERTIFICATION COST-SHARE PROGRAM APPLICATION

Washington State Department of Agriculture  
Organic Food Program  
360-902-1885  
Organic@agr.wa.gov

The Organic Certification Cost-Share Program is designed to provide assistance to organic producers, processors, handlers, and retailers who receive and/or update their organic certification between October 1, 2008 and September 30, 2009. Cost-Share payments will be limited to 75 percent of an individual operation's certification costs, up to a maximum of \$750.00 per certification.

Only producers, processors, handler and retailers within Washington State are eligible to receive cost-share money from the Washington State Department of Agriculture (WSDA). If your certified farm or facility is located in a state outside of Washington State, you must contact your state department of agriculture for a cost-share application.

CONTACT PERSON		
BUSINESS NAME		
MAILING ADDRESS		
CITY	STATE	ZIP
PRIMARY PHONE NUMBER	ALTERNATE PHONE NUMBER	
FAX NUMBER	EMAIL ADDRESS	

**In order to receive cost-share funds, eligible producers, processor, handler, and retailers must complete this application and the W-9 form each time organic certification costs are incurred. Certification costs include those fees designated under chapter 16-157 WAC as "Annual Fees", "New Applicant Fees", "Application Fees", "Site Fees", and "Certification Fees". International certification fees, late fees, expedited fees, and transitional certification costs are not eligible for cost-share funds.**

**Please fill in the amount of certification costs. Certification Costs: \$\_\_\_\_\_**

If someone other than you or your company pays for your certification, please list the name and phone number of the entity who pays the certification costs.

NAME OF ENTITY WHO PAYS	PHONE NUMBER
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**Please complete and submit the enclosed W-9 form along with this application. The W-9 form must be submitted in order to receive the full amount available under the cost-share program.**

**Are you certified by Washington State Department of Agriculture?**  Yes  No

If Yes, what is your certification number? Certification Number: \_\_\_\_\_

If No, you must be certified by a USDA accredited organic certification agency and you must attach a copy of your organic certificate, and receipt of certification fees paid, to this application.

**Agreement** [The person signing the application must be authorized to represent the firm.]

**Signature of Representative** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name** \_\_\_\_\_ **Title** \_\_\_\_\_

**SEND APPLICATION TO:**  
Washington State Dept. of Agriculture  
**Organic Food Program**  
PO Box 42560  
Olympia, WA 98504-2560