



PROCESSOR FEE FORM

BUSINESS NAME:		
WSDA ORGANIC CERTIFICATION NUMBER (RENEWAL APPLICANTS ONLY):	COUNTY WHERE BUSINESS IS LOCATED:	STATE WHERE BUSINESS IS LOCATED:

ATTENTION: Complete Section 1 of this form if you are a New Applicant seeking certification.
Complete Section 2 of this form if you are currently certified and are renewing your certification.

1. NEW APPLICANTS – New operations applying for the first time!

Estimated calendar year gross annual income of organic products (sales and/or service fees)*

\$ _____

New Applicant Fee:	\$250
Application/Facility Fee:	\$200
Total New Applicant Fee:	_____ \$450*

*The fee for a **New Processor** is \$450. In addition to this fee, please include an **estimate** of the gross annual income from either the sales of organic products, or from the service fee you expect to receive for processing organic products for the current calendar year. After your application has been reviewed, you will be provided with a cost estimate invoice for your remaining certification fee based on this estimate. Reference the WSDA Organic Rules and Regulations Book for more information on fees or contact our office directly.

2. RENEWAL APPLICANTS – Operations that are renewing an existing certification. Renewals are due March 1.

Use the Organic Processor Gross Annual Income Summary to total up gross annual income (in the form of sales and/or service fees) per organic product in each labeling category. Provide the totals per category to determine your renewal certification fee.

Label Category	Gross Annual Income (Amount must match the details provided on your Income Summary)	Fee Schedule (Multiply Sales by the assessment indicated below)	Fee
Label Category I	\$	0.30% up to one million dollars and then , 0.11% over one million dollars in gross annual income	\$
Label Category II	\$	0.20% up to one million dollars and then , 0.07% over one million dollars in gross annual income	\$
Label Category III	\$	0.11% up to one million dollars and then , 0.04% over one million dollars in gross annual income	\$
Label Category IV – Service Fees	\$	0.40% up to one million dollars and then , 0.11% over one million in gross annual income	\$
Application Fee/Facility Fee:			\$200.00
Late Fee – (\$100 for each month past March 1st):			\$
Total Renewal Applicant Fee:			\$

<p>Send Application Materials and Fee To: Washington State Dept of Agriculture Attn: Organic Food Program PO Box 42560 (US Mail) 1111 Washington Street SE (Private Courier) Olympia WA 98504-2560</p>	<p style="text-align: center;">Checks returned by the bank will be charged a handling fee of \$25.00 (RCW 62A.3.51(a) and 62A.3.520)</p> <p>Note: All business related information submitted or collected is confidential and exempt from public inspection and copying (RCW 15.86.110)</p>
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